

**OPERATION TRANSITION
DEPARTMENT OF DEFENSE OUTPLACEMENT AND REFERRAL SYSTEM/
PUBLIC AND COMMUNITY SERVICE INDIVIDUAL APPLICATION**

*Form Approved
OMB No. 0704-0324
Expires Dec 31, 1996*

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0324), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO EITHER OF THESE ADDRESSES.
RETURN COMPLETED FORM TO YOUR LOCAL MILITARY TRANSITION OFFICE.**

PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C. 1143, 1144; EO 9397.

PRINCIPAL PURPOSE(S): To assist separating DoD personnel and their spouses in securing employment. Individuals participating in the Defense Outplacement Referral System (DORS) and Public and Community Service Registry will have their employment skills included in a data base designed to link prospective employers with DORS and Public and Community Service applicants.

ROUTINE USE(S): To public and private employers (including Federal, State, and local employment agencies and outplacement agencies, public and community service agencies).

DISCLOSURE: Voluntary; however, failure to provide all requested information will result in applicant data not being included in the system.

If you are an active duty Servicemember, the following information will be added to your job referral form from your official military personnel records, if available: Rank, Years of Service, Most Recent Primary Occupation, and Branch of Service and Security Clearance. Information on race, ethnic background, sex, age, marital status, and religious preference will not be released to employers. Operation Transition is an equal opportunity program (Completion of questions pertaining to the DORS program is voluntary.).

SECTION I - TO BE FILLED OUT BY ALL APPLICANTS (Print or Type)

1. REGISTRATION REQUEST (Check all that apply)

DORS ONLY		PUBLIC AND COMMUNITY SERVICE ONLY		- BOTH																						
2a. NAME (Last, First, Middle Initial)		2b. SOCIAL SECURITY NUMBER		3. DATE AVAILABLE FOR WORK (YYMMDD)																						
4. FILING STATUS (X all that apply)				5. U.S. CITIZEN (X one)																						
a. MILITARY (Branch of Service)		b. SPOUSE OF ACTIVE DUTY MILITARY OR CIVIL SERVICE EMPLOYEE		<input type="checkbox"/> YES <input type="checkbox"/> NO																						
<input type="checkbox"/> (1) Army	<input type="checkbox"/> (3) Marine Corps	c. CIVIL SERVICE EMPLOYEE																								
<input type="checkbox"/> (2) Navy	<input type="checkbox"/> (4) Air Force																									
6. ADDRESS (For next 6 months) (Street, City, State, Country, and Zip Code) AND TELEPHONE NUMBER (Include Area Code)																										
a. ADDRESS LINE 1			f. COUNTRY CODE																							
b. ADDRESS LINE 2			g. FOREIGN ZIP CODE																							
c. CITY			h. U.S. TELEPHONE NUMBER																							
d. STATE		e. U.S. ZIP CODE		i. FOREIGN TELEPHONE NUMBER																						
7a. JOB TYPE PREFERENCES (See instructions for job codes) (Enter one digit per block)		b. INCLUDE MAJOR DUTIES ON RESUME? (X one)	8. REGIONAL WORK PREFERENCE (See Instructions) (Enter one digit per block)	9. SPECIFIC WORK PREFERENCES (Nearest large town or city within commuting distance - does not have to be in region)																						
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(2)																										
10. HIGHEST EDUCATION LEVEL ACHIEVED (X one)																										
a. Non-High School Graduate			f. Bachelor's Degree																							
b. High School Graduate or GED			g. Post Bachelor's Degree																							
c. Less than 2 years of college			h. Master's Degree																							
d. Associate Degree or equivalent			i. Post Master's Degree																							
e. Less than 4 years of college			j. Doctorate Degree																							
11. YEAR ACHIEVED		12. SUBJECT OF DEGREE (If applicable)		13. COLLEGE / UNIVERSITY FROM WHICH DEGREE ACHIEVED (If applicable)																						